

**Columbus County Community Farmers Market, Inc.**  
**Value Added Center**  
**Shared-use Kitchen Fee Schedule**

*Adopted by Board of Directors on 04/30/10; Revised 10/08/11. Subject to change without notice*

**1. APPLICATION PROCESS**

All Users must complete, sign and date a “Shared-use Kitchen User Application.”

**2. CLEANING & SECURITY DEPOSIT \$85.00**

This fee must be paid by all Users except annual Farmers Market vendors who have paid the current year’s fee. The Cleaning & Security Deposit is required to pay for cleaning costs for Users who leave the kitchen in an unacceptable condition or who have damage or breakage caused by misuse of equipment. Upon final inspection and satisfaction of the Market Manager (or designee), the Cleaning & Security Deposit will be returned.

**3. SUPPLIES FEE \$3.00 Per Person/Per Day**

This fee must be paid by all Users unless these supplies are provided by the individual User. The Supplies Fee covers supplies that are used in the kitchen such as dish soap, sanitizer, disposable aprons, hair restraints and gloves (one pair for every four hours of continuous use), and other incidentals.

**4. KITCHEN USE FEE \$25.00\* Per Hour (1 Hour Minimum)**

The fee must be paid by all Users. The Kitchen Use Fee includes up to three (3) workers in the kitchen area. A maximum of 30 minutes is allowed for set-up, off the clock, so that Users may bring in needed equipment and supplies and set up for efficient processing. Cleaning time, at the end of each User’s process, may also be done off the clock in order to insure thorough cleaning and sanitation. \*Additional fees may apply based on equipment use as well as water/sewer and electricity consumption.

**5. SPECIAL USE FEE**  
**Commercial Honey Extractor \$2.00 Per Super**

Other special uses of the kitchen may be considered and prices will be negotiated on a case-by-case basis.

**6. FACILITY STORAGE FEES**

<b>Walk-in Cooler</b>	<b>\$3.00 Per Day</b>
<b>Refrigerator</b>	<b>\$3.00 Per Day</b>
<b>Freezer</b>	<b>\$3.00 Per Day</b>
<b>Dry Storage</b>	<b>\$2.00 Per Day</b>

All stored items must be labeled with User’s name, date entered into storage and the contents identified. All items must be packaged as not to contaminate any other User’s item(s) stored in the same storage unit. Odoriferous items may require exclusive refrigeration or freezer space (at an additional cost). Dry goods must be stored in a

User provided, food grade plastic container that has a sealing lid. Excess or larger items require Market Manager (or designee) approval and may incur an additional fee. Storage space is limited and available on a first-come, first-served basis. Farmers Market annual vendors shall be given first priority for walk-in cooler space.

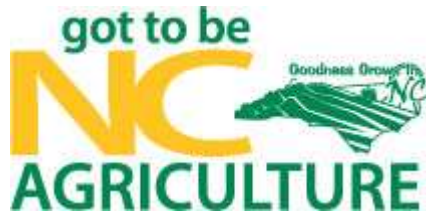
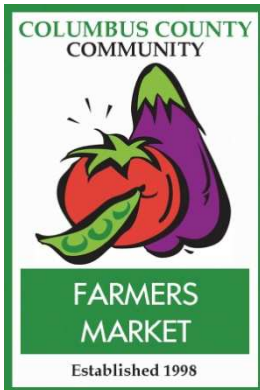
## 7. FACILITY RENTAL FEE

<b>Market Facility</b>	<b>\$75.00 Per Event (Day)</b>
<b>Market Facility &amp; Kitchen</b>	<b>\$200.00 Per Event (Day)</b>

The Columbus County Community Farmers Market facility is available for rent for wedding receptions, showers, family reunions and catered meal events. The Market Facility fee does not include use of the Shared-use Kitchen. The Market Facility & Kitchen fee includes use of both the Market facility and the kitchen (for up to 8 hours). All Users must pay the Cleaning & Security Deposit (refundable). Caterers may use the Kitchen for staging only – no actual food preparation (cooking) allowed in the Kitchen without prior approval. The Market Facility can accommodate up to 300 people. Tables and chairs are not provided. Multiple day use and fees are negotiable.

## 8. RESERVATIONS

Use of the Columbus County Community Farmers Markets facilities is by reservation only. Please contact Market Manager Carol Shuman at (910) 642-3789 or email [info@columbuscountyfarmersmarket.com](mailto:info@columbuscountyfarmersmarket.com) to schedule use.



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